

Charter  
U.S. Air Force Scientific Advisory Board

- A. Official Designation: The Committee shall be known as the U.S. Air Force Scientific Advisory Board (hereafter referred to as the Board).
- B. Objectives and Scope of Activities: The Board, under the provisions of the Federal Advisory Committee Act of 1972 (5 U.S.C., Appendix, as amended), shall provide the Secretary of Defense, through the Secretary of the Air Force and the Assistant Secretary of the Air Force (Acquisition), independent advice and recommendations on science and technology for continued air and space dominance. The Secretary of the Air Force or designated representative may act upon the Board's advice and recommendations.
- C. Board Membership: The Board shall be composed of not more than sixty members who are distinguished members of the science and technology communities, industry, and academia. Board members appointed by the Secretary of Defense, who are not full-time federal officers or employees, shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109.

The Secretary of the Air Force shall select the Board's Chairperson. In addition, the Secretary of the Air Force shall be authorized to appoint, as required, non-voting consultants to provide technical expertise to the Board. These consultants, who shall serve as Special Government Employees, shall be appointed for an intermittent time to work specific Board-related efforts.

Board members and consultants shall, with the exception of travel and per diem for official travel, serve without compensation. However, the Secretary of the Air Force, at his discretion, may authorize compensation to Board members and consultants in accordance with existing statutes, Executive Orders and regulations.

- D. Board Meetings: The Board shall meet at the call of the Designated Federal Officer, in consultation with the Chairperson, and the estimated number of Board meetings is four per year.

The Designated Federal Officer shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with established DoD policies and procedures. The Designated Federal Officer and/or Alternate Designated Federal Officer shall attend all Board and subcommittee meetings.

The Board shall be authorized to establish subcommittees, as necessary and consistent with its mission, and these subcommittees or working groups shall operate under the provisions of the Federal Advisory Committee Act of 1972, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended), and other appropriate federal regulations.

Such subcommittees or workgroups shall not work independently of the chartered Board, and shall report all their recommendations and advice to the Board for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered Board nor can they report directly to the Department of Defense or any Federal officers or employees who are not Board Members.

- E. Duration of the Board: The need for this advisory function is on a continuing basis; however, it is subject to renewal every two years.
- F. Agency Support: The Department of Defense, through the Department of the Air Force, shall provide support as deemed necessary for the performance of the Board's functions, and shall ensure compliance with the requirements of 5 U.S.C. Appendix, as amended.
- G. Termination Date: The Board shall terminate upon completion of its mission or two years from the date this Charter is filed whichever is sooner or unless it is extended by the Secretary of Defense.
- H. Operating Costs: It is estimated that the annual operating costs, to include travel costs and contract support, for this Board is \$2.95 million. The estimated annual personnel costs to the Department of Defense are 13 full-time equivalents (FTEs).
- I. Recordkeeping: The records of the Board and its subcommittees shall be handled according to section 2, General Records Schedule 26 and appropriate DoD policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).
- J. Charter Filed: March 3, 2008